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REPORT OF TRUSTEES

OF THE

Central Union School District,

No. 7,

BLOOMFIELD, N. J.

— 8 —

APRIL 1, 1872.

N. 11 MECHANIC ST., NEWARK, N. J.

1872.

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REPORT.

The Trustees of the Central Union School District of Bloomfield, New Jersey, in presenting their annual report for the year 1871, term it, as it is, The Twenty-first Annual Report, although it is the *first* printed report they have made to the citizens of the district. This being the case, it may be well to give a very brief synopsis of some of the more important events in the early history of public school instruction in the township.

Previous to the year 1849, the schools of this town, as in all the state except the large cities, were pay schools; each scholar paying two dollars per quarter tuition, and by this tuition the school was principally supported. School-houses were built entirely and largely kept in repair by private or individual subscription. The laws of the state allowed of the raising by tax on the property of the district, for fuel and incidental expenses, of an amount not to exceed double the amount raised each year for the support of the poor in the town. If in any township, therefore, the inhabitants were not liberal enough to subscribe a sufficient amount to build a school-house, the only alternative was to do without one, and this was the sad condition of many towns in our state, ~~nearly up to the present time.~~ But not so with our town, as the old school building recently demolished and the grand old Academy still with us give ample testimony.

It was not till ¹⁸⁷¹ ~~one year ago~~ that a law was passed making free schools universal in our state. The township of Bloomfield has the credit of being the first township in this state to establish free schools. Some single districts in other towns had established free

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manner: To use the amount already raised for school-house purposes—five thousand dollars; to raise by tax, the present year, eight thousand dollars, and to borrow, on bond and mortgage on school property of the district, fifteen thousand dollars. This report was received and its recommendations were unanimously adopted.

Considerable delay was occasioned by the exchange of land adjoining our school lot with the Presbyterian Church and Sunday School, giving them and us, it is believed, better form of lots. The following report of the Building Committee, from the Board of Trustees, will give the results of their labors.

The Building Committee, for the erection of the new Public School Building, in Bloomfield, New Jersey, make the following report:

That estimates were opened on the 24th of April, 1871, for the carpenter and mason work from three different parties, and the contracts were awarded to the lowest bidders. The carpenter work to Mr. Joseph K. Oakes, and the mason work to Messrs. Isaac Van Winkle & Son. The contract for seating was given to Nathaniel Johnson, of New York. The steam-heating apparatus was put in by George L. Fried, of Newark, N. J. Your committee made diligent and careful investigation as to the best and most reliable heating apparatus, and the latest improvements in seating, and have obtained what they consider the best adapted to our wants.

The eighth of May, 1871, ground was broken, and on the seventh of June following the corner stone was laid with appropriate exercises. The building was to have been completed on the eighth of December last, but owing to delays was not ready for occupation till the last week in January of the present year.

The size of the building is 48 feet 8 inches by 92 feet, and three stories high, with towers in the center on each side 9×15 feet, in which are the stairways for the children—the north tower being also designed for a belfry. The south tower contains a water tank supplied from the roof, and connected with a teachers

wash room below. Built of the best Croton or North River brick, faced on the north, west and south sides with Philadelphia brick. The roof is covered with slate. The boys' entrance is on the north side, the girls' on the south, and the teachers' or main entrance on west side of the building. On the right of the main entrance is a teachers' or committee room $18 \times 20\frac{1}{2}$ feet; on the left is the furnace or boiler room $18 \times 20\frac{1}{2}$ feet. The remainder of the first story is divided by a brick wall in the middle lengthwise and is used for a play ground for the children in stormy or inclement weather—the north half for the boys, the south half for the girls.

The second floor is divided as follows: an assembly room in the center 42×45 feet; two class rooms on the east or rear of the assembly room 22×24 feet each, and separated from the assembly room by glass partitions sliding from the center up and down, bringing them together when occasion requires, making an audience room 45×66 feet; in front of the assembly room and on each side of the teachers' or main stairway are two class rooms $18 \times 20\frac{1}{2}$ feet, with a teachers' wardrobe and closet over the front entrance.

The arrangement of rooms in the third story is, in all respects, like the second story. The method of ventilation is somewhat new and has not been sufficiently tested, perhaps, to speak with entire confidence of its success. The principle, however, is believed to be correct, and with some slight modifications in its application we think will prove a great success. The impure air is drawn off through registers in the floor, connecting with ventilating shafts leading to and through the peak of the roof, and covered with Abbott's Ventilating Top. Heat is generated in the ventilating shafts to produce a more active circulation and stronger draft of air from the rooms. Fresh air is supplied to the building from without by conduits, the air passing through a chamber supplied with coils of pipe, heated with steam, so that a column of heated pure air is being constantly forced into the

upper part of the rooms while the impure and cold air is being as constantly drawn off through the ventilators.

The cost of the departments of the building is as follows:

The contract for mason work, - - -	\$15,000 00
" " carpenter work, - - -	8,290 00
" " heating apparatus, - - -	1,471 00
" " seating, - - -	2,152 30
Expense of registers and ventilation, -	366 75
" " ventilator and chimney tops, -	140 00
" " lightning rods, - - -	130 00
" " extra painting and oiling	
brick work, - - -	106 80
" " extra stone work, - - -	203 00
" " pumps and plumbing not in	
contract, - - -	72 12
" " grading and filling up grounds, -	152 00
" " shades for windows, - - -	149 70
Architects for plans and specifications, -	200 00
Extra carpenter work and material, (estimated), - - -	233 00
Extra mason work and material, (estimated), - - -	834 00

Total cost, \$29,490 67

We have disposed of old buildings and material to the value of \$930.00, leaving the expenditure above the amount received for old buildings \$28,560.67, which exceeds the amount voted by \$560.67. It should be stated, however, that the extra mason and carpenter work as estimated above is much larger than expected, and some portion of the amount claimed and named above has not yet been allowed by the committee.

Bloomfield, March 26, 1872.

E. W. PAGE,
C. PELOUBET,
JOSEPH HAGUE, } *Building Committee.*

In closing this report we think we can with confidence say you have a *good* school building in all respects. The material used and work done we believe to be the best. We are sensible that in the erection of this building you committed to our hands a very responsible trust. We have tried to discharge our duties faithfully and well, but whether we have succeeded in so doing or not must be left for you to judge.

ENOCH W. PAGE, *President,*
WARREN S. BALDWIN, *Treasurer,*
SAMUEL CARL,
JOSEPH HAGUE,
CHABRIER PELOUBET, *Clerk.*

Teachers connected with the Schools March 1, 1872.

MR. J. HENRY ROOT,	MISS CLARA EVELAND,
MISS ELIZA WHIPPLE,	" MARY E. DODD,
" SAMANTHA WHEELER,	" MINNIE A. DODD,
" LIZZIE A. BLAKE,	" FRANCES E. UFFORD,
" ELLEN S. MOORE,	" HATTIE FAIRBANKS,
" FANNIE REFORM,	MRS. FRANCES PEARSON.
" LOUISA D. OAKES,	

Whole number of children reported March 1, 1872.

On register, - - -	572
Average attendance, - - -	394

Number of children between ages of 5 and 18, 1133

TREASURER'S REPORT.

SCHOOL-HOUSE ACCOUNT.

April 1st, 1872.

1871. RECEIPTS.

Apl. 3, Balance,	\$395 07
David Oakes and Thomas Oakes, loan	15.000 00
Augustus T. Morris, loan,	1.300 00
Sale of old School house,	900 00
J. A. Davis, Jr., taxes of 1870,	5,929 18
" " 1872,	5,068 90
Balance,	948 67
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	\$29,542 82

UNPAID BILLS.

George Fried,	\$1.471 00
Nathaniel Johnson,	1.652 30
Hargraves & Hayes,	237 61
Bloomfield Baptist Church,	250 00
Bloomfield German Church,	85 00
Joseph K. Oakes (estimated)	200 00
Isaac Van Winkle & Son (estimated),	834 00
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	\$4,729 91

DISBURSEMENTS.

Isaac Van Winkle & Son,	\$15,027 00
Joseph K. Oakes,	8,290 00
Interest,	1,045 87
Nathaniel Johnson,	643 00
Joseph B. Harvey,	163 09
J. F. Randolph, J. A. Davis & A. T. Morris,	1,300 00
William Griffen (Janitor),	234 16
A. S. Holbrook,	32 50
Wm. H. Rowe (Janitor),	39 00
D. W. Smith,	106 80
Register and U. S. Stamps,	33 55
Bloomfield Pres. Society,	25 00
New York Silicate Co.,	135 94
G. S. Kelty & Co.,	149 70
N. H. Dodd,	40 09
William Frame,	3 86
A. S. Barnes,	1 50
American School Co.,	8 00
Frederic Adams,	30 00
E. S. Wilde,	3 50
W. N. Abbott & Co.,	140 00
Hargraves & Hayes,	59 32
Peloubet, Pelton & Co.,	207 00
E. B. Corby,	21 39
George Pridham,	88 00
Amzi Baldwin,	26 00
Augustus Bruett,	152 00
Mrs. Flanigan & Gleason (Janitors),	98 00
John J. Yost,	203 00
W. S. Baldwin & Son (Wood and Coal),	292 85
Incidentals,	248 44
S. Halsey & Son,	9 70
George O. Duncklee,	1 60
Madison Brothers,	6 00
C. W. Powers,	221 26
Joseph K. Oakes,	52 45
Edward E. Quimby,	136 50
Insurance,	266 75
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	\$29,542 82

W. S. BALDWIN, Treasurer.

TEACHERS' ACCOUNT,

RECEIPTS.

Balance.
County Collector,
Township Collector,
State Appropriation,

\$443 97
4,554 71
1,700 00
414 98
\$7,113 66

DISBURSEMENTS.

F. W. Morrell, \$500 00
J. H. Root, 933 31
Miss Salina Wheeler, 500 00
" E. B. Whipple, 500 00
" F. S. Reford, 329 14
" L. D. Oakes, 400 00
" Mary E. Dodd, 264 60
" Fannie E. Ufford, 300 00
" Clara Eveland, 283 84
" Jennie McDowell, 286 65
Mrs. Fannie A. Pierson, 279 20
Miss L. A. Blake, 400 00
" Mamie W. Dodd, 66 68
" Hattie Fairbanks, 229 15
" Joanna B. Harvey, 156 00
" E. S. Moore, 267 91
Balance, 1,317 68

\$7,113 66
W. S. BALDWIN, Treasurer.

REGULATIONS

OF THE

CENTRAL UNION FREE SCHOOL, BLOOMFIELD, N. J.

ADOPTED MARCH, 1872.

1. The Trustees shall meet within ten days after their election, and organize by appointing from their number a President, a Treasurer and a Clerk.

2. The President shall preside at all meetings of the Board, shall appoint all committees unless otherwise ordered, call extra meetings of the Board, and have the usual powers of the presiding officer of similar corporations.

3. The Treasurer shall keep an account of all the monies received and paid out. Shall pay the teachers' salaries the first week in each month, and all other bills after having been passed by the Board, provided the funds are on hand. He shall enter into bonds, with two sureties, to the District for the faithful performance of his duties, in the penal sum of five thousand dollars, and report at the annual meeting of the District.

4. The Clerk shall keep minutes of all the meetings both of the District and Board, and enter them in a book provided for that purpose.

He shall take annually in the month of August, between the first and twentieth days, an exact census of all children between the ages of 5 and 18, and shall specify the names and ages of such children, and the names of their parents or guardians; and he shall make a full report thereof, verified by him under oath

or affirmation, that the same is correct and true, on blanks furnished for that purpose, to the County Superintendent on or before the first day of September, and keep a copy of the same for the use of the Trustees.

5. The President shall appoint committees of two each on Buildings, on Teachers, and on Supplies.

The duty of the Committee on Buildings shall be to see that everything about them is kept in good order; but where the cost for any repairs shall exceed ten dollars they must first report to the Board of Trustees.

6. The duty of the Committee on Teachers shall be to recommend teachers to fill vacancies, to procure substitutes in case of the sickness or absence of teachers, and to hear and report to the Board such suggestions, or complaints as the teachers may make.

7. The duty of the Committee on Supplies, shall be to see that the Schools are provided with fuel, slates, pens, ink, blackboard, crayons and brushes, and other useful things, and shall purchase the books for the scholars, to be paid for by the scholars, the Committee adding a profit not to exceed ten per cent., to meet the expense and loss.

8. The President shall also appoint Committees of one or two, whose duty it shall be, to be present at the Teachers' Institute, held on the first Saturday morning of each month, and report such facts and suggestions as may seem to be advisable, to the Trustees at their monthly meeting.

9. All children between the ages of five and eighteen, whose parents or guardians reside within the District, are entitled to admission to the School. But it is expected that the children, who are of suitable age and progress, to attend the Primary Schools, and who live in the neighborhood of the Berkeley or Brookside, shall attend those schools instead of the Central Primary School.

10. A Register shall be kept in each Department, wherein shall be registered the names of all the pupils admitted to the School, their ages, the times of their admission, the names of their parents or guardians, and the times of leaving; which Register shall be examined by the Trustees from time to time.

11. The year shall be divided into three terms: First term commencing on the first Monday in September, and closing on the last school-day before Christmas. Second term commencing the day after New Year, when it occurs on any of the three first schooldays of the week; when later, then on the following Monday, and closing the last Friday in March. Third term commencing on the first Monday succeeding the last Friday in March, and closing the last school-day before the Fourth of July. The schools shall be suspended Thanksgiving Day, 22d of February and Fast Days appointed by the President of the United States or Governor of the State of New Jersey; at no other time shall any of the Schools be closed, unless by the direction of the Trustees.

12. The Schools shall be kept open during the regular terms five days in each week, from Monday to Friday, each day to have a morning session from 9 o'clock, A. M., to 12 o'clock, noon, and an afternoon session from 1 o'clock, P. M., to 3½ o'clock, P. M., with a recess of 15 minutes near the middle of each session. But the Principal of the Grammar Department may, when he deems it to be for the interest of the School, detain a part of the classes during the afternoon recess, for the purpose of recitations, and dismiss them from School one-half hour earlier. In no other case shall any scholars be deprived of the recess. On inclement days the teachers in the Berkeley and Brookside Schools, may introduce such exercises as shall relieve and amuse the scholars in the School-rooms, always preserving the decorum becoming a School-room.

PRIMARY SCHOOLS.

13. The Primary Schools, for the instruction of both sexes, shall be under the charge of female teachers who shall teach their pupils Spelling, Reading, Arithmetic and Writing on slates and copy books, and shall use the following text-books until otherwise directed by the Trustees: Sanders' Primer, Webster's Speller, Sanders' First, Second and Third Readers. They shall, as far as possible, introduce object lessons.

GRAMMAR SCHOOL.

14. The Grammar School shall be for the instruction of both male and female scholars, who shall recite together, but shall not sit promiscuously together at any time. The Principal shall be a male teacher, and shall have five female assistants, who shall teach Spelling, Reading, Penmanship, Arithmetic, Geography, Grammar, History, Astronomy, Natural Philosophy, Composition and Declamation, Drawing and Vocal Music, Algebra and Latin, and such other studies as the Trustees may direct, and shall use the following text books: Webster's Speller, Leache's Complete Spelling Book, Wilson's Third and Fourth Readers, Monroe's Fifth Reader, Quackenbos' Elementary History of the United States as a Reader, Greenleaf's Elementary Arithmetic, Greenleaf's Practical Arithmetic, Greenleaf's National Arithmetic, Warren's Primary Geography, Warren's Common School Geography, Warren's New Physical Geography, Pinneo's Primary Grammar, Green's Introduction to English Grammar and Green's English Grammar, Goodrich's History of the United States, Davis' New Elementary Algebra, Harkness' Introductory Latin Book.

15. The teachers shall not change, nor introduce new books into the School, without the advice and consent of the Trustees.

16. To entitle any pupil to enter the Grammar Department, they must be able to read and write correct-

ly short sentences in the English language, and have a fair knowledge of the primary rules of Arithmetic.

17. It shall be the duty of the teachers to instruct the children faithfully in the prescribed studies, to govern them with moderation, propriety, and justice, without corporal punishment.

18. The Schools shall in the morning be opened by reading a portion of the Scriptures, and repeating the Lord's Prayer. The practice of vocal music may take place at the opening and closing of the School.

19. It shall be the duty of all the teachers to be present in the School-room twenty minutes before the School opens in the morning, and not to be absent during the sessions of the School without the consent of the Trustees, or Committee appointed by them, except on account of sickness. All absence, from whatever cause, shall be considered lost time, to be deducted at the close of the term from their salaries. They are not to bring any books or papers to read, nor work to do during recess, but are to devote their time to the care of the pupils, or to such duties as the school may require; are not to make out reports, nor do any but the most necessary writing during School hours.

A Register shall be kept in each Department, wherein each teacher shall each day record the time of their arrival at, and departure from the School.

20. At least one teacher shall be present in the boys' play-room, and at least one teacher shall be present in the girls' play room, when the scholars are admitted into them before the morning and afternoon sessions, and during the recesses, also during the noon intermission of the Central Schools. The teachers of the Central Schools shall, by agreement, divide themselves into committees for this purpose.

21. The Principal may appoint play-room and stair monitors, whose duty it shall be to help the teachers to keep order and preserve the premises from being damaged by the scholars.

22. The teachers of the Berkeley and Brookside schools will take turns in exercising a general care over the conduct of the scholars, not only while in school, but also during the recess.

23. The teachers are to attend to the ventilation and temperature of their respective school rooms, taking care to secure a change of air at recess, and at the close of the morning session of the School.

24. It is expected that all the teachers will exert their influence in preventing quarreling and disagreement among the children, all vulgar and profane language, and all improper games; inculcating at suitable times and in all suitable ways the great importance of a correct deportment.

25. Pupils deficient in their lessons, disorderly in their behavior, or late in their attendance, (unless excused,) shall be detained, not to exceed one hour, after the dismissal of the School in the afternoon, and during that time shall remain under the immediate supervision of their teachers.

26. All pupils who have fallen behind their classes by absence, or irregular attendance, by indolence or inattention, shall be placed in the class below at the discretion of the Principal, on consultation with the Trustees.

27. Every pupil is expected to attend School punctually and regularly; to conform to the regulations of the School, and to obey promptly all the directions of the teacher; to observe good order; to be diligent in study; respectful to teachers, and kind and obliging to school-mates; to refrain entirely from the use of profane and vulgar language, and to be neat in person and clothing.

28. The pupils are not to injure or defile the premises around the School-house, the buildings, out-houses or fences; not to climb the fences, nor trespass upon the premises of others during recess, nor in going to or returning from School.

29. The Principal of each Department shall have power to suspend in special cases, and without delay report the same to the Trustees, who shall investigate the facts and confirm or remove the suspension. When any pupil has been dismissed, or suspended, the teacher shall inform the parents or guardian of the cause of it.

30. On the first day of each term, the School Register shall be examined and corrected, and all scholars who have not attended during the previous term shall be considered as discharged.

31. A Visitors' Book shall be kept in each Department, in which the Trustees shall individually record each visit made to the School, and all other visitors shall be invited to inscribe their names therein.

32. There shall be a regular monthly meeting of the Board of Trustees on the first Monday evening of each month, at which time the Principal of each Department shall make a written report to the Board of the number of pupils on the Register, the average monthly attendance, the number of pupils entered and left, together with any other information connected with the interests of the School, that they may deem important.

TEACHERS' INSTITUTE.

33. It shall be the duty of all the teachers employed by the Trustees of the District, (except such as may be engaged in some Normal School) to meet in the Principal's room, on the first Saturday in each month, except the months of July and August, and spend the morning, from half-past 8 o'clock until 12 o'clock noon, in the proper business of a Teachers' Institute. The Principal of the Grammar Department to preside; he shall keep a correct record of the attendance of the teachers and add it to his monthly report to the Trustees.

EXTRACTS FROM THE SCHOOL LAW.

Approved March 21, 1869.

§ 45. *And be it enacted*, That every teacher shall have power to hold every pupil accountable, in school, for any disorderly conduct on the way to or from school, or on the play grounds of the school, or during recess, and to suspend from school any pupil for good cause; *provided*, that such suspension shall be reported by the teacher to the trustees as soon as practicable; and if such action is not sustained by them, the teacher may appeal to the County Superintendent, whose decision shall be final.

§ 47. *And be it enacted*, That pupils of the public school shall comply with the regulations established in pursuance of law for the government of such schools; shall pursue the course of study, and use the series of text books prescribed by the trustees and County Superintendent, and shall submit to the authority of the teachers; continued or wilful disobedience, or open defiance of the authority of the teacher, the use of habitual profanity or obscene language, shall constitute good cause for suspension or expulsion from school; any pupil who shall in any way cut, deface, or otherwise injure any school house, fences, or out-buildings thereof, shall be liable to suspension and punishment; and the parents of such pupils shall be liable for damages to the amount of injury, on complaint of the teacher, the amount to be determined by the trustees, and collected by the district clerk, by an action in debt therefor, in any court having jurisdiction, in his name as district clerk, together with the costs of said action.

§ 81. *And be it enacted*, That no teacher shall be permitted to inflict corporal punishment upon any child in any school in this State.

NOTE TO PARENTS.—As corporal punishment is forbidden by law, parents will see the absolute necessity of sustaining the teachers in such forms of punishment as they may adopt.